



International Institute of Humanitarian Law
Institut International de Droit Humanitaire
Istituto Internazionale di Diritto Umanitario

General Information and Conditions Governing the *ad hoc* Internship Programme

- The International Institute of Humanitarian Law (IIHL) accepts interns at its headquarters in Sanremo and at its Geneva Liaison Office on an *ad hoc* basis depending on the number of applicants and the capacity of its staff to supervise them. All interns must be either graduate or post-graduate students with a good legal background and exposure to humanitarian issues.
- **Selected interns will be involved in the activities of the Institute.** In particular, they will be engaged in the Secretariat and/or Military Department and/or library, according to IIHL needs. Interns will contribute to the organization of the activities assisting IIHL's staff in the preparation of material and/or drafting documents of different nature.
- Although interns are not considered to be officials or staff members of the IIHL, they are expected to work full time as if they were and to carry out the duties assigned to them. They are bound by the same duties and obligations as the regular staff members. They must keep confidential any unpublished information made known to them during the internship as well as any reports or papers on the basis of information thus obtained.
- They will benefit from several facilities offered by the IIHL including lunches and coffee breaks during the period of the IIHL activities.
- The duration of an internship is from a **minimum of two to a maximum of six months.**
- **The IIHL has no provision in its budget to pay interns.** All costs connected with the internship, including travel arrangements and accommodation, must be borne by the applicants or by their sponsoring institutions. All questions concerning visas have to be dealt with by the applicants. The IIHL may provide, if needed, basic assistance in finding accommodation.
- Applicants who are selected will be requested to provide the IIHL with a statement of good health certified by their physician or other medical authority.
- **Interns must be covered by his/her own health insurance.** IIHL accepts no responsibility for costs as a result of accidents and/or illness incurred during an internship.
- Interns have to provide notice in case of illness or other unavoidable circumstances which might prevent them from undertaking or completing the internship.
- Applications, which should be sent with detailed curriculum vitae, will be examined by a Commission chaired by the President of the Institute.
- **There is no expectancy of employment by the IIHL at the end or as a result of the internship.**
- Specific internship announcements will be posted on the internship webpage according to the specific needs of the IIHL.